

# Earlimart School District

## Grounds and Custodial Staffing Standards

# Grounds Operations – considerations

- Curb appeal – students, teachers, administrators, parents, neighbors
- Scope of work – irrigation, equipment operation, pesticide application, mowing, trash pickup, tree trimming, shrub trimming, slope maintenance, athletics
- Crew vs. site-based – advantages/disadvantages
- Seasonal workload
- Chemical usage – AB 2260
- Staffing allocation

# Turf management – considerations

- What turf should be utilized
- Rainy day rules
- Rotational refurbishment schedule
- Irrigation times
- Fertilization, pest management
- Aeration
- Field marking
- User groups

# Grounds Staffing

Recommended levels of service for basic grounds care:

Acceptable = staff 1:20 acres

Standard = staff 1:18 acres

High = staff 1:15 acres

Recommended levels of service for athletic field aeration:

Acceptable = once (1)/year

High = five (5) times/year

These recommendations must be modified to accommodate local circumstances. For example, a school district that is responsible for managing five acres of wetlands would need to adjust staffing levels to ensure the preservation of this property.

- LEVEL 1: SPOTLESS cleaning, such as might be found in a hospital. One custodian should be able to clean 10,000 square feet in an 8-hour period.
- LEVEL 2: INTENSIVE cleaning, reserved for areas such as restrooms, special education, kindergarten areas, or food service areas. One custodian can clean approximately 11,000-18,000 square feet in an 8-hour period.
- LEVEL 3: Cleaning required to ensure the health and comfort of building users. One custodian should be able to clean 19,000-25,000 square feet in an 8-hour period.
- LEVEL 4: NOT generally acceptable for a school environment. One custodian cleans 26,000-46,000 square feet in an 8-hour period.
- LEVEL 5: UNHEALTHY, 47,000 – 80,000 sq. ft. per custodian.

WHERE ARE WE? LEVEL \_\_\_\_: \_\_\_\_\_ sq. ft. per custodian

- cleaning of lunch areas, walkways, sporting events, set-ups, break-downs, night events, etc., will increase the square feet and reduce the amount of cleaning time

# GOING FROM LEVEL 4 to 3

- Properly clean and disinfect restrooms daily
- All trash removed at the end of school day
- Vacuum all carpets twice per week
- Dust mop hard floors daily, wet mop twice per week
- Night custodians work only on janitorial tasks
- Staff/students place trash in trash cans
- Reduce vandalism and graffiti

# CREW CLEANING

- The future of cleaning
- Properly staffed crew is more effective than one custodian per site
- Save money on equipment
- Better supervision
- More deep cleaning and team tasks
- Fewer injuries

# RESEARCH IN PROGRESS

- Custodial committee
- Obtain true square footage of each campus (lunch areas included)
- Custodians keep track of all time spent doing non-cleaning tasks
- Standardize cleaning responsibilities and expectations for all levels of custodians

# Custodial Staffing

Site	Type	Relo Bldgs Amt	Relo Bldgs Sq. Ft.	Fixed Bldgs Sq. Ft.	Total All Bldgs Sq. Ft.	Custodial FTE/Level 3
CDS						/
D.O.						/
Alila School						/
Earlimart ES						/
Earlimart MS						/